

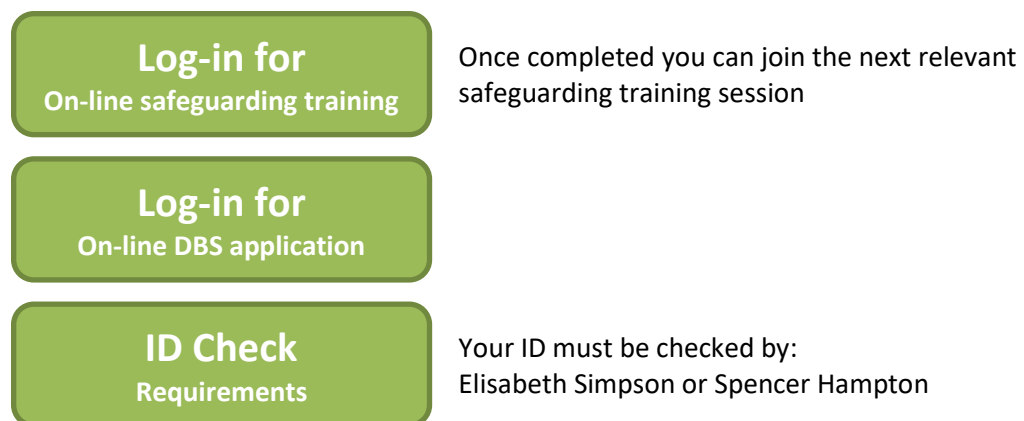
Part 1 - Children and Youth Volunteer Application & Self Declaration Forms

"We will tell the next generation about the Lord's power and his great deeds and the wonderful things he has done" Psalm 78:4

Introduction: Thank you for your interest in joining one of the teams working with Children and Youth here at Cornerstone. As a church we are passionate about sharing the gospel with the next generation and welcome adults into our team who value children and young people and have a love for God's word. We look forward to helping you discern what part you might play within our team.

Please complete, sign & return this form to Elisabeth Simpson at the church office.

What happens next? If your application is accepted the church office will send you:



- Cornerstone follows the CCPAS (Churches Child Protection Advisory Service) safer recruitment guidelines.
- A criminal record will not necessarily be a bar to obtaining the position

If you have any questions, please contact:

Amanda (amanda.smart-gosrani@cornerstonechurch.org.uk): for information about our Children or Youth ministries

Elisabeth (elisabeth.simpson@cornerstonechurch.org.uk): for assistance with your DBS application or to get you documents checked

What is an Enhanced Disclosure Barring Service (DBS) check?

The DBS check is a search for information about you concerning; spent and unspent convictions, cautions, reprimands and final warnings, plus any additional information held by police forces and the DBS service.

Before you proceed to the online application, you must complete and sign a self-declaration form, which includes your consent for the DBS check.

Please ensure that you include all instances of the above in your self-declaration. Any that are not declared and subsequently show up in the search will need to be justified for their absence and may call your integrity into question.

Application Form

Personal Details

Full Name: _____

Address: _____

Postcode: _____ Mobile Tel No: _____

Email Address: _____

What makes someone a Christian? What difference does being a Christian make in your life? What do you think is the purpose of working with children/young people at Cornerstone?

Please give details of previous experience of looking after or working with children and young people.

Have you ever had an offer to work with children or young people declined?

Please circle: YES NO

If yes, please give details:

Do you have an illness, disability or condition that may affect your work with children?

Please circle: YES NO

If yes, please give details (*Answering 'yes' to this question does not mean you will not be considered for this post. As an employer we are committed to meeting the requirements of the Disability Discrimination Act 1995 and 2004, and other similar legislation*).

Children and Youth ministries you are interested in:

Group	Crèche	Bible Workshops	Ignite	G AP	Plunge
Age range	0-3	3-11s	7-11s	11-14s	14-18s
Meeting day(s)	Sundays	Sundays	Fridays	Sundays & Fridays	Sundays & Fridays
<i>Please tick the boxes for all those groups you are interested in</i>	✓	✓	✓	✓	✓

References

Please complete the details below of **two** adults who would be willing to provide a personal reference. At least one should be a practicing Christian. Neither should be immediate family.

Reference 1

Full Name _____

Address _____

Post code _____ Tel No: _____

Email _____

Relationship _____

Reference 2

Full Name _____

Address _____

Post code _____ Tel No: _____

Email _____

Relationship _____

I confirm that the submitted information is correct and complete;

Signed: _____ Date: _____

Self-declaration Form

For a Position Requiring a Disclosure

STRICTLY CONFIDENTIAL

As a place of worship/organisation we undertake to meet the requirement of the Data Protections Act 1998 and all other relevant legislation, and the expectations of the Information Commissioners Office relating to the data privacy of individuals.

All applicants are asked to complete this form, detach it and return it in a separate sealed envelope top:

To: Elisabeth Simpson

Address: Cornerstone Church, 90 Castle Boulevard, Nottingham NG7 1FP

Appointment applied for: _____

Q1: Do you have any unspent convictions; or are you at present the subject of a criminal investigation/pending prosecution?

If you have never been convicted of a criminal offence or never received a caution, reprimand or warning then please select 'No' below. If you have been convicted of a criminal offence, or received a caution, reprimand or warning that is now spent according to DBS filtering rules, then please select 'No' below.*

If you have an unspent Criminal offence, caution, reprimand or warning (according to DBS filtering rules), please select 'Yes' below.*

*For exceptions to this legislation or for more information please refer to the Rehabilitation of Offenders Act 1974** and the DBS filtering guidance*.*

Please circle: YES NO

If yes, please give details including the nature of the offences and the dates. Please give details of the court(s) where our conviction(s) were heard, the type of offence and the sentence(s) received. Could you also give details of the reasons and circumstances that led to the offence(s). Continue on a separate sheet if necessary.

* <https://www.gov.uk/government/publications/filtering-rules-for-criminal-record-check-certificates>

**https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/216089/rehabilitation-offenders.pdf

Q2: Have you ever been the subject of a police investigation that didn't lead to a criminal conviction (and is not the subject to DBS filtering rules)*?

Please circle: YES NO

If yes, please give details below, including the date of the investigation, the Police Force involved, details of the investigation and the reason for this, and disposal(s) of known.

Q3: To your knowledge have you ever had any allegation made against you, which has been reported to, and investigated by, Social Services/ Social Work Department (Children's or Adult Social Care)?

Please circle: YES NO

If yes, please provide details, we will need to discuss this with you.

Q4: Has there ever been any cause for concern regarding your conduct with children, young people, and vulnerable adults?

Please circle: YES NO

If yes, please provide details. Please indicate any disciplinary action taken by an employer in relation to your behaviour with adults.

Declaration

To help us ensure that we are complying with all relevant safeguarding legislation, please read the accompanying notes and complete the following declaration.

I (full name) _____

of (address) _____

consent to a criminal records check if appointed to the position for which I have applied. I am aware that details of pending prosecutions, previous convictions, cautions, or bindovers against me may be disclosed along with any other relevant information which may be known to the police.

I agree to inform the person within Cornerstone responsible for processing disclosure applications if I am convicted of an offence after I take up any post within Cornerstone. I understand that failure to do so may lead to the immediate suspension of my work with children or vulnerable adults and/or the termination of my employment.

I agree to inform the person with Cornerstone responsible for processing disclosure applications if I become the subject of a police and/or social services (Children's Social care or adult Social Services)/Social Work Department investigation. I understand that failure to do so may lead to the immediate suspension of my work with children or vulnerable adults and/or the termination of my employment.

Signed: _____ Date: _____

I can confirm that I am not barred from working with children/vulnerable adults.

Signed: _____ Date: _____